

2022-2023 WVSD 1:1 Technology Policy

Overview – Students, with parent permission, may be issued a device/laptop for use outside of the school day, during the school year.

Costs – There is no cost to receive the device. However, a \$25 - \$330 incident fee may be charged every time a hardware repair is required from accidental or deliberate damage. Damaged, lost or stolen devices will be reviewed by the administration on a case-by-case basis to determine fees. Students will also be charged for missing or damaged items. For example, a new power cord = \$25, new case = \$25, a new Chromebook = \$330. Wishkah Valley School District may hold back school activities, grades, transcripts for other school related items while a balance is due.

Expectations Responsibilities and Care – Students shall comply with the following basic expectations.

- Devices must have a full charge and be ready for the school day. Students may not be permitted to plug them in during class. Repeated issues will be addressed by the administration.
- No stickers or writing shall be placed on the device. Students may be charged for the removal of stickers and writing.
- Students must take measures to protect the device from damage or theft. (LOCK lockers and do not leave device unattended.)
- At no time shall the device be used for unlawful or inappropriate activities.
- Students are not allowed to let others use their assigned device.
- Cords, cables, and removable storage devices must be inserted and removed carefully into the Chromebook.
- Chromebooks do not like when you touch their screens. They can become blurry or crack if you touch the screen too hard with any object. This includes your finger, a pen, a pencil or any other item.
- Be sure nothing is placed between the screen and the keyboard before you close it to prevent damage.
- While the Chromebook cases are sturdy, dropping the device will damage it.
- Avoid placing or dropping heavy objects on the top of the Chromebook.
- Chromebooks do not like excessive heat or cold. They should not be exposed to over 100 degrees or under 32 degrees. (Do not leave it in your car.)
- Do not block airflow when device is on. (Do not place it on a soft object like a pillow.)

At Home Expectations - For students 9 -12, who take their Chromebooks home, the above expectations shall be adhered to. **It is the parent's responsibility** to monitor the student's use while at home. The device must be charged at home each night. No food or drink shall be consumed while using the device.

Violations - Students must follow the WVSD Acceptable Use Policy at all times while using these devices whether at home or at school. Violations will be addressed by the school administration to determine the proper course of action. School Administration and Faculty have the right to view the contents of the device and drive at any time.

Damages, Lost or Stolen Devices - Damages and other incidents must be reported to the school offices right away. Depending on the issue an incident fee may be charged. Students are responsible for lost, damaged, or stolen devices.

Student 1:1 Chromebook Agreement:

I have read, or had the information above read to me, and fully understand the Wishkah Valley School District 1:1 Technology Policy. I understand these rules and agree to fully comply with all of them. Should I violate any of these rules at any time, I understand that I will be held accountable for my actions.

Student Name _____

Student Signature _____

Date _____

Parent/Guardian 1:1 Chromebook Agreement:

As the parent or legal guardian of the minor/student signing above, I fully understand that my child may keep his/her Chromebook as long as the before mentioned procedures and rules are followed. Should my son or daughter violate any of the previously cited rules or procedures, they will be held accountable for their actions by the Wishkah Valley School District. I further understand the costs and responsibilities associated with a damaged, stolen, or lost Chromebook.

Parent/Guardian Name_____

Parent/Guardian Signature _____

Date _____

_____ I grant permission for my student (grade 9 -12 only) to take home their Wishkah Valley School District Chromebook.